

**Potosi Tennyson Driftless Gate Market – VENDOR REGISTRATION AGREEMENT**

NAME: \_\_\_\_\_ (Business Name): \_\_\_\_\_ PHONE: \_\_\_\_\_

COMPLETE ADDRESS: \_\_\_\_\_ EMAIL: \_\_\_\_\_

TYPE OF CRAFT/VENDOR: \_\_\_\_\_ EIN, TAX ID Number or Cottage Vendor \_\_\_\_\_  
(Contact WI DOR at (608) 266-2776 to acquire EIN, Tax ID and/or Cottage Vendor requirements)

**ATTENDING MARKET DATES – (CHECK ALL THAT APPLY)**

June 1  June 15  June 29  July 13  July 27   
August 10  August 24  September 7 (Night Market)  September 21

Please read the following:

I (we) agree to assume full responsibility for my (our) vendor stand and will not hold the State of Wisconsin, the County of Grant, the Village of Potosi., the Village of Tennyson, Potosi/Tennyson Chamber of Commerce, the Potosi Tennyson Driftless Gate Market or anyone connected with this event in any way liable for personal injuries or personal medical expenses, accidents, loss or damage to personal self and/or property.

- We have volunteers taking pictures and/or videos of the Potosi Tennyson Driftless Gate Market events. By taking part in this event, you grant organizers full rights to use the images resulting from the photography video filming and any reproductions or adaptations of the images for fundraising, publicity, or other purposes to help achieve the group’s goals. This might include (but is not limited to the right to use them in their printed and online publicity social media, press releases and funding applications.
- Participants agree to observe all rules and regulations of the State of Wisconsin, the County of Grant, the Village of Potosi, the Village of Tennyson, Potosi Tennyson Chamber of Commerce and/or the Potosi Tennyson Driftless Gate Markets pertaining to the use of FOUL LANGUAGE or INAPPROPRIATE BEHAVIOR.
- All equipment or items necessary to set-up a vendor booth (tables, canopy, etc.) must be furnished by the vendor.
- **Vendor Set up:** Vendors are permitted to commence set-up activities on Saturdays, starting no earlier than 7:00 a.m., and must complete their setup by 8:00 a.m. It is strictly prohibited for vendors to use or insert stakes, spikes, or any items into the asphalt. Heavy equipment is not allowed in the Catholic School parking lot. Any damage caused to the asphalt by a vendor or their equipment, resulting in repair or replacement costs, will be the sole responsibility of the vendor.

Vendors are expected to be open and available for business promptly at 8:00 a.m. and continue operating until 12:00 noon. It is imperative that all vendors remain open during these scheduled hours to ensure a consistent and enjoyable experience for market attendees. Your commitment to the set-up and operating schedule contributes to the overall success and positive atmosphere of the Potosi Tennyson Farmer’s Market.

- In case of rain or severe weather, notifications may be sent via email up to one (1) hour prior to set-up if the market is canceled. Historically, this event is rain or shine.

- **Vendor fees:** Vendor cost is \$10 per market when prepaid by May 1<sup>st</sup>, sign up for all 9 Markets and SAVE \$10.00 (\$80.00 total) Payment instructions sent upon form completion. Vendor cost for drop-ins or paying the day of the market is \$15.00. Cash or Check will be accepted.

**Vendor Licensing Responsibility:** The Potosi Tennyson Farmer's Market facilitates the opportunity for vendors to showcase and sell their products. It is the sole responsibility of each vendor to obtain and maintain all necessary licenses and permits required for their products. The Potosi Tennyson Farmer's Market is not liable for any legal issues arising from the vendor’s failure to comply with licensing requirements. Vendors are urged to familiarize themselves with local, state, and federal regulations pertaining to their specific products and to secure the appropriate licenses prior to participating in the market. Contact the WI DOR (608)266-2776 for more information on regulations for licensing.

By signing this Agreement, I / we agree to the above rules and regulations.

Signature of Vendor: \_\_\_\_\_ Date: \_\_\_\_\_

**Return to: Potosi Tennyson Driftless Gate Market** via email to [Potositennysoncc@gmail.com](mailto:Potositennysoncc@gmail.com) or mail to 136 Tennyson Street, Potosi, WI 53820